

PAX A80 USER GUIDE

CREDIT / DEBIT SALE

1. Enter **SALE AMOUNT**
2. Press **SALE**
3. If no pin pad, turn terminal to customer
4. Customer inserts / swipes / taps their card
5. Terminal prints **MERCHANT COPY**. Press **OK** to print customer copy



REFUND / DEBIT / CREDIT

1. Select **CREDIT** on main screen
2. Press **RETURN**
3. Enter refund amount
4. Press **CONFIRM**
5. Enter Merchant password and Press **OK**
6. If no pin pad, turn terminal to customer
7. Customer inserts / swipes / taps card
8. Terminal prints **MERCHANT COPY**. Press **OK** to print customer copy

CREDIT OR DEBIT CARD VOID

****NOTE:** Void is only for sales in the current batch (not settled)

1. Obtain customer copy of transaction receipt
2. Select **CREDIT** on main screen
3. Press **VOID**
4. Find **TRANSACTION NUMBER** on receipt and enter on terminal
5. Enter Merchant password and Press **OK**
6. **CONFIRM** transaction void request
7. Terminal prints **MERCHANT COPY**. Press **OK** to print customer copy

SETTLEMENT

1. Select **FUNC** on main screen
2. Press **BATCH**
3. Select **BATCH CLOSE**
4. Enter Merchant password and Press **OK**
5. Terminal prints Settlement report